



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

February 4, 2013

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors Jeff Eddins, Tim Poirier, James Roberson, and Dustin Tripp.

ABSENT: No one.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, HR Director/Town Clerk; Jimmy Overton, Finance Director; Chris Hills, Planning Director; Fred Boone, Town Engineer/Public Works Director; Keith Archambault, IT Administrator; Jason Godwin, Police Chief; Tim Guffey, Fire Chief; Brian Bowman, Public Information Officer; Jeff Triezenberg, Senior Planner; Jon Bennett, Public Safety Officer; Jenny Richardson, Administrative Assistant; Ken Tyndall, Zoning Enforcement Officer; Anya Blackley, Fire Captain; Goley Boggs, Fire Captain; Neil Brantley, Fire Captain; Michelle Wester, Administrative Assistant; Tina Cheek, Parks and Recreation Director; Tony Lashley, Police Captain; Roger Smith, Public Safety Officer; Curtis Matthews, Public Safety Officer; Danny Phillips, Police Sergeant; Doug Crough, Public Safety Officer; Chuck Capps, Police Corporal.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Roberson.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Eddins to adopt the agenda. Motion seconded by Councilor Poirier and carried unanimously.

ITEM II. APPROVAL OF MINUTES

None at this time.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

Years of Service Awards

Mayor Killen recognized the following employees for reaching a five year milestone during 2012:

5 Years of Service:

- Jon Bennett, Public Safety Officer
- Chris Hills, Planning Director
- Jenny Richardson, Police Administrative Assistant
- Chris Roland, Recreation Activities Coordinator
- Ken Tyndall, Zoning Enforcement Officer

10 Years of Service:

- Anya Blackley, Fire Captain
- Goley Boggs, Fire Captain
- Neil Brantley, Fire Captain
- Tim Guffey, Fire Chief
- Michelle Wester, Parks and Recreation Administrative Assistant

15 Years of Service:

- Tina Cheek, Parks and Recreation Director
- Tony Lashley, Police Captain
- John Luersen, Maintenance Worker
- Roger Smith, Public Safety Officer
- Suzanne Yeatts, Human Resources Director/Town Clerk

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

A. Budget Amendment 2013 06

Adopt Budget Amendment 2013 06.

B. First Avenue Phases I & II Construction Administration

Approve Town Manager entering into contract with Summit Engineering for First Avenue Phases I & II.

...Motion by Councilor Eddins to adopt the consent agenda. Motion seconded by Councilor Tripp and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

ZTA-1-13 Limited Fee in Lieu Option

Public hearing opened at 7:07 p.m.

Jeff Triezenberg, Senior Planner, presented a zoning text amendment to amend Chapter 17 of the Unified Development Ordinance by allowing for the Town's acceptance of payment-in-lieu of otherwise required street right-of-way improvements under prescribed circumstances.

No one approached.

...Motion by Councilor Roberson to close the public hearing at 7:16 p.m. and refer ZTA-1-13 to the February 11, 2013 Land Use Review Board meeting. Motion seconded by Councilor Eddins and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

Mayor Pro Tem Chalk entered at 7:17 p.m.

ITEM IX. OLD BUSINESS

None at this time.

ITEM X. NEW BUSINESS

A. Interlocal Greenway Agreement

Seth Lawless, Town Manager, reported that Wake County approved entering into an Interlocal agreement with the Town to construct the Mingo Creek Greenway and will contribute \$465,000 in Open Space Funds toward the project.

...Motion by Councilor Tripp to approve the Interlocal Agreement with Wake County for construction of the Mingo Creek Greenway. Motion seconded by Councilor Poirier and carried unanimously.

B. Waste Industries Contract

Town Manager Seth Lawless reported that the current garbage and recycling contract with Waste Industries expires June 30, 2013 and presented Council with the following options:

- Extend the current agreement three years at the existing rates
- Extend the current agreement three years with a change to recycling pick up to every other week providing carts with double the current capacity and a \$1.02 monthly rate decrease per customer
- Extend the current agreement one year with no changes
- Bid out the service

Mr. Lawless recommended approval of the second option extending the current agreement for three years and changing recycling pick up to every other week.

Council discussed options and directed staff to obtain feedback from other municipalities with similar programs as recommended for consideration at the next meeting.

ITEM XI. OTHER BUSINESS

None at this time.

ITEM XII. COMMITTEE REPORTS

- A. Planning and Engineering
No report.

B. Finance
No report.

C. Public Safety
No report.

D. Nominating
...Motion by Councilor Roberson from the Nominating Committee to make the following appointments:

Land Use Review Board

**Re-appoint Richy Narron for in town seat
Appoint Stephen Morgan for in town seat
Appoint George Hess for ETJ seat**

Old Town Oversight Committee

**Re-appoint Rita Blackmon
Re-appoint Richard Godwin
Re-appoint Pete Mangum
Re-appoint Betty Schmiedel**

Motion carried unanimously.

Councilor Roberson noted that the Parks and Recreation Advisory Committee appointments would be made at the February 20, 2013 meeting.

E. Liaison Reports
No report.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

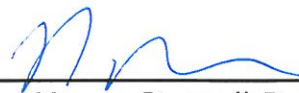
...Motion by Councilor Tripp to enter closed session to discuss a personnel matter at 7:25 p.m. Motion seconded by Councilor Poirier and carried unanimously.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Tripp to adjourn at 7:55 p.m. Motion seconded by Councilor Poirier and carried unanimously.



Town Clerk Suzanne M. Yeatts



Mayor Russell B. Killen